|  |  |
| --- | --- |
| **BLOCK CODE:**  **1409IAKL** | **2023 IAKL Annual Conference**  **Sep 14-17, 2023** |
| **Please complete and return this form to Room Reservation Center by Aug 14, 2023.**   * **Tel: +82-2-759-7311~5** * **E-mail: pooh9174@lotte.net** | |

**Guest Information**

|  |  |  |  |
| --- | --- | --- | --- |
| First Name |  | Last Name |  |
| Organization |  | Job Title |  |
| Passport No. |  | City, Country |  |
| Mobile |  | E-mail |  |

**Reservation Details**

|  |  |  |  |
| --- | --- | --- | --- |
| Check-in | Date: | Check-out | Date: |
| ETA: | ETD: |
| No. of Guest |  | | |
| Special Request |  | | |

⏵Please Mark your preference on Room and Bed type.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Tower | Room type | | Room rate | Remark |
| (Incl. tax, service charge) |
| **Main Tower** | **Superior**  **(26.7-30.7㎡)** | **☐** | **KRW 278,300** | **for a Superior Deluxe Room** |
| **☐** | **KRW 314,600** | for a Superior Saturdays Deluxe Room |

\* All rates quoted are on a per room per night basis.

|  |  |
| --- | --- |
| Bed type | Double  Twin |

**\* An additional charge of KRW 44,770 for Breakfast per person, KRW 60,500 for an Extra bed and KRW 96,800 for Club lounge. (Rates include 10% tax and 10% service charge.)**

**\* Complimentary high-speed Internet in all rooms / Free access to the fitness center.**

**Reservation Guarantee**

A credit card guarantee is required at the point of reservation.

🞍 Guaranteed by:  AMEX  Master  Visa  Diners JCB

🞍 Cardholder’s Name: ………………….….…..……… 🞍 Signature: ………………………………………….

🞍 Credit Card Number: …………………….……..…….. 🞍 Expiry Date: ……….…………………………………

**Airport Limousine Transfer Service**

Please mark the service you want and provide us your flight information so we can arrange it for you accordingly.

|  |  |  |  |
| --- | --- | --- | --- |
| **Route** | | **Rate** | **Remark** |
|  | From Incheon Int’l Airport to the Hotel | KRW 200,000 per car | Per one-way journey |
|  | From the Hotel to Incheon Int’l Airport | KRW 200,000 per car | Per one-way journey |
|  | From Gimpo Int’l Airport to the Hotel | KRW 160,000 per car | Per one-way journey |
|  | From the Hotel to Gimpo Int’l Airport | KRW 160,000 per car | Per one-way journey |

⏵Flight information

|  |  |
| --- | --- |
| **Arrival** | **Departure** |
| 🞍 Date:  🞍 Time:  🞍 Flight No.:  🞍 Airport / Terminal: | 🞍 Date:  🞍 Time:  🞍 Flight No.:  🞍 Airport / Terminal:  🞍 Departure Time from Hotel: |
| **We recommend that you depart from the Hotel at least 3 hours before your departure flight.** | |

|  |
| --- |
| A. Above special rate is only for 2023 Bank of Korea International Conference.  B. Check-in Time 15:00 p.m./ Check-out Time 12:00 p.m.  C. Room may be provided as order of your choice based on availability.  D. If the requested room type is insufficient, the room type will be randomly assigned.  E. For a three-person stay, Guest should add one breakfast and one extra bed.  F. **Cancellation Policy:** Reservations must be canceled or modified by 18:00 the day prior to arrival (local time). Any Cancelation, modification, or no-show after that time will be charged with a penalty of the first night’s room rate. |